



Description of Assignment

UNV VOLUNTEER DESCRIPTION OF ASSIGNMENT

Preamble:

The United Nations Volunteers (UNV) programme is the UN organization that promotes volunteerism to support peace and development worldwide. Volunteerism can transform the pace and nature of development and it benefits both society at large and the individual volunteer. UNV contributes to peace and development by advocating for volunteerism globally, encouraging partners to integrate volunteerism into development programming, and mobilizing volunteers.

In most cultures volunteerism is deeply embedded in long-established, ancient traditions of sharing and support within the communities. In this context, UNV volunteers take part in various forms of volunteerism and play a role in development and peace together with co-workers, host agencies and local communities.

In all assignments, UNV volunteers promote volunteerism through their action and conduct. Engaging in volunteer activity can effectively and positively enrich their understanding of local and social realities, as well as create a bridge between themselves and the people in their host community. This will make the time they spend as UNV volunteers even more rewarding and productive.

- 1. UNV Assignment Title:** **Expanded Programme on Immunization (EPI) Logistics Officer**
- 2. Type of Assignment:** **International UNV volunteer / International Volunteer /**
- 3. Project Title:** **Immunization**
- 4. Duration:** **24 months**
- 5. Location, Country:** **Kinshasa, Democratic Republic of Congo (DRC)**
- 6. Expected Starting Date:** **As soon as possible**
- 7. Brief Project Description:**

Under the implementation plan of cooperation between UNICEF and DRC, the program for maternal and child health aims to increase the accessibility of a more efficient, effective, fair and quality basic health services among its targets. The program supports the nationwide high-impact interventions to accelerate reductions in infant and maternal mortality. Vaccination with a national coverage is one of the high-impact interventions with demonstrated effectiveness. According to the UNICEF/WHO estimates, DRC is home to almost 800,000 infants that did not receive 3 doses of Diphtheria, Pertussis, Tetanus (DPT) vaccine and ranks number 5 in the world of countries with largest number of unimmunized children and child-bearing age women. Given the size of the country in terms of land area and population, challenges related to the situation of post-conflict countries, addressing the weaknesses noted in the daily management of the program and strengthening service delivery can contribute to reduce significantly the under-five mortality.

DRC has introduced Haemophilus Influenza type B (Hib) in 2009 and plans to integrate Pneumococcal Conjugate Vaccine (PCV13) in 2011 and Rotavirus in 2015. Global Alliance for Vaccines and Immunizations (GAVI) has approved the application for PCV13 and will support the country if the criteria of co-financing payment of the new vaccine are fulfilled by the Government. Introduction of the new vaccine is expected to increase the immunization coverage of the routine vaccines and will contribute to provide a major impact on child survival. Service delivery in health zones where many children are missed usually in their vaccination against measles and other preventable



diseases, Vitamin A supplementations and distributions of Long Lasting Insecticide Treated Net (LLITN) and Deworming tablets is ensured.

8. Host Agency/Host Institute: UNICEF Kinshasa, DRC

UNICEF is a member of the UN systems in Democratic Republic of Congo and works through the Country Programme to support the government of Democratic Republic of Congo (DRC). The programming environment also takes into account the presence of varied stakeholders including the host government, the UN Agencies, Development Partners, Donor Society and Non-Government Organizations with their various areas of comparative advantage. In this context UNICEF works with partners contributing mainly as technical knowledge leads in issues that affect children which encompasses health and nutrition to education and protection. Specifically in DRC, UNICEF support has been effectively rendered in areas of child survival with government achieving gains in reducing child mortalities due to malaria, immunization preventable child killer diseases including pneumonia as well as malnutrition and prevention of mother to child Human Immunodeficiency Virus (HIV) transmission. While key interventions are ongoing, there is a need to continuously support the government generate evidences that will inform development of evidence based and proven strategies that will combat the high under five maternal and neonatal deaths in the country.

10. Type of Assignment Place: Non-Family Duty Station

11. Description of tasks:

Under the direct supervision of the direct supervision of Immunization Specialist, the UN Volunteer will undertake the following tasks:

- Supports the survival section coordinate the implementation of Annual work plan with other sections and partners;
- Assist in the design and/or strengthening of a mechanism to improve the EPI logistics system, including distribution of supplies and equipment to final destinations, within the Child Survival Section and ensures implementation across the country in collaboration with the relevant Government Agencies and partners;
- Perform assessment of vaccine storage capacity for the introduction of new vaccines, Pneumococcal, in the provinces planned for 2011 and 2012 and Rota Virus in 2015;
- Establish/propose a mechanism to ensure that Cold Chain equipment are functional at all levels at all time;
- Conduct regular field visits to intermediate and peripheral levels to support other interventions such as coaching, mentoring and follow up particularly on vaccine and logistics management ;
- In collaboration with appropriate agencies, identify, plan and implement training needs at all levels;
- Coordinate with EPI/MoH and other partners in the regular updating and implementation of the cold chain inventory and rehabilitation plan,
- Establish and maintain contacts with the Supply Division in Copenhagen regarding policies and guidelines on Logistics, and trans-national shipments and deliveries;
- Advice the Immunization Unit of the Child Survival Section and MoH on best practices on logistics and ensure replication at the intermediate and peripheral level.

*UN volunteers are expected to integrate the UN Volunteers Programme mandate within their assignment as well as promote voluntary action through engagement with communities (urban & rural) during the course of their work. As such UN volunteers should dedicate a proportion of their working week to the following in support of and in synergy with their primary role as **Immunization (EPI) Logistics Officer** .*



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Volunteers

inspiration in action

- Identify, plan and implement training needs. Encourage local people to volunteer thought and action to enhance their community governance systems and to support the Expanded Programme on Immunization.
- Strengthen knowledge and understanding of the influence and impact of voluntary action by communities in monitoring processes related to their coaching, mentoring and follow up particularly on vaccine and logistics management.
- With regard to the mechanism to improve the EPI logistics system, including distribution of supplies and equipment to final destinations, build relationships with a wide range (private/public) local organizations, groups or individuals and support and/or participate in community driven voluntary activities;
- Encourage, mobilize and support co-workers and volunteer based organization to better understand the connections between accessibility of a more efficient, effective, fair and quality basic health services and community development through voluntarism;
- Monitor on a continual basis the impact of integrating gender equality and women's empowerment principles within voluntary action initiatives at the community level;
- Contribute to articles/write-ups on the findings from the monitoring process and experiences from the above outlined activities and submit them to UNV publications/websites, newsletters, press releases, etc.;

12. Results/Expected Output:

- Data base on cold chain equipment is developed and available
- EPI logistics distribution system in place
- EPI logistics are delivered to their final destination at the right time, right quantity, right place and right quality
- Cold chain equipment are functional and storage capacity are adequate in all facilities providing immunizations
- Contributed the increase of immunization coverage through improved knowledge of staffs in managing vaccines, logistics and cold chain equipment
- Participated in meetings of the section and other EPI related activities to ensure Logistics of vaccination campaigns in place.

13. Qualifications/Requirements:

- University degree in Logistics, Business Administration, Management or related field
- Minimum of 5 years progressively responsible professional work experience at national and international level in logistics and supply. Varied supply and logistics background on procurement, warehousing, transport management and distribution is an asset.
- Good technical knowledge on Expanded Programme on Immunization.
- Proven ability to conceptualize, innovate, plan and execute ideas and systems.
- Ability to express clearly and concisely ideas and concepts convincingly in both written and oral form.
- Ability to plan, coordinate and manage multiple activities and adjust to changing priorities.
- Ability to organize and implement training aimed at building capacity.
- Good interpersonal skills to ensure effective working relationship with partners and colleagues. Sensitivity to partner's needs and expectations, maintaining open communications.
- Ability to generate quality reports.

United Nations Volunteers

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- Proficiency both in French & English language is necessary.
- Demonstrated ability to work in a multicultural environment and establish harmonious and effective working relationships, both within and outside the organization.
- Be a Korean nationality.

14. Living Conditions:

The Democratic Republic of the Congo (French: République Démocratique du Congo), formerly Zaire, is a nation located in Central Africa, with a short Atlantic coastline (37 km). It is the third largest country in Africa by area after Sudan and Algeria and the 12th largest in the world. With a population of nearly 71 million, the Democratic Republic of the Congo is the eighteenth most populous nation in the world, and the fourth most populous nation in Africa, as well as the most populous officially Francophone country.

Bordering nations--Angola, Burundi, Central African Republic, Republic of the Congo, Rwanda, Sudan, Tanzania, Uganda, Zambia.

Area: 2.345 sq. km. (905,063 sq. mi.; about the size of the U.S. east of the Mississippi).

Cities: Capital--Kinshasa (pop. 8 million). Regional capitals -- Bandundu, Bukavu, Goma, Kananga, Kindu, Kisangani, Lubumbashi, Matadi, Mbandaka, Mbuji-Mayi.

Terrain: Varies from tropical rainforests to mountainous terraces, plateaus, savannas, dense grasslands, and mountains.

Climate: Equatorial; ranges from tropical rainforest in the Congo River basin, hot and humid in much of the north and west, cooler and drier in the south central area and the east.

The most common mode of public transport in the country is a shared taxi serving along the main roads of major cities particularly Kinshasa.

A valid passport with visa is mandatory.

A certificate of yellow-fever vaccination is required. Some part of DRC is endemic of Malaria and prophylactic drugs are strongly recommended. It is advisable not to drink tap water. Bottled mineral water can be bought in all cities. Hospitals are located in all major cities. There is also a UN Dispensary that can provide first aid assistance and guidance.

The unit of currency is the Congolese Franc. The US dollar is the other preferred currency. It may be impossible to exchange traveller's checks away from the capital city. Credit cards are usually accepted in major hotels only in Kinshasa.

In addition to French, there are four major spoken languages in DRC such as Lingala, Kikongo, Tshiluba & Swahili

15. Conditions of Service

A 24 monthly contract; monthly volunteer living allowance (VLA) intended to cover housing, basic needs and utilities, equivalent to US\$ 2554 for a single, US\$ 2804 for a volunteer with one dependant and US\$ 3004 for a volunteer with 2 dependants; settling-in-grant (if applicable); life, health, and permanent disability insurance; return airfares (if applicable); resettlement allowance for satisfactory service.

Description of Assignment prepared by the Project Manager/UN Agency:

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Date: 07/06/20211

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Description of Assignment approved by UNDP/RR/CD or UNV Country Office Teams/Support Office: *(please indicate name and function)*

Richard GRIECO
UNV PO DRC

Date: 08/06/2011 (day/month/year)